

**LINCOLN ELEMENTARY SCHOOL PTA  
FINANCIAL RECEIPT FORM**

Please leave any cash or checks with Pam or Ellen in the front office and notify the Financial Secretary, Sharon Siegel, that a deposit has been dropped off. Do NOT leave checks or cash in the PTA Lounge. If you have questions, contact Sharon Siegel at 949.422.9396 or sharon siegelcpa@gmail.com.

Committee: \_\_\_\_\_

Activity: \_\_\_\_\_ Date: \_\_\_\_\_

**COINS:**

\_\_\_\_\_ x 1¢ = \_\_\_\_\_  
 \_\_\_\_\_ x 5¢ = \_\_\_\_\_  
 \_\_\_\_\_ x 10¢ = \_\_\_\_\_  
 \_\_\_\_\_ x 25¢ = \_\_\_\_\_  
 \_\_\_\_\_ x 50¢ = \_\_\_\_\_  
 \_\_\_\_\_ x \$1 = \_\_\_\_\_

¢ Coin SUBTOTAL: \_\_\_\_\_

**CURRENCY:**

\_\_\_\_\_ x \$ 1 = \_\_\_\_\_  
 \_\_\_\_\_ x \$ 5 = \_\_\_\_\_  
 \_\_\_\_\_ x \$ 10 = \_\_\_\_\_  
 \_\_\_\_\_ x \$ 20 = \_\_\_\_\_  
 \_\_\_\_\_ x \$ 50 = \_\_\_\_\_  
 \_\_\_\_\_ x \$ 100 = \_\_\_\_\_

\$ Cash SUBTOTAL: \_\_\_\_\_

**\$ CASH TOTAL:** \_\_\_\_\_

**TOTAL DEPOSIT (CASH/CHECKS):** \$ \_\_\_\_\_

Submitted By: \_\_\_\_\_ Verified By\*: \_\_\_\_\_

\*(All cash deposit amounts must be verified by 2 PTA members)

**CHECKS:**

# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____
# _____	\$ _____	# _____	\$ _____

**CHECKS TOTAL:** \_\_\_\_\_

<b>Financial Secretary Use</b>	
Amount Received: _____	Date Received: _____
Signature: _____	