LINCOLN ELEMENTARY SCHOOL PTA
FINANCIAL RECEIPT FORM

Please leave any cash or checks with Pam or Ellen in the front office and notify the Financial Secretary, Diane Halvorsen, that a deposit has been dropped off. Do NOT leave checks or cash in the PTA Lounge. If you have questions, contact **Diane Halvorsen at 714-349-1811 or dphalvorsen@gmail.com**.

Committee: _____

Activity: _____ Date: _____

COINS:

_____ x 1¢ = _____
_____ x 5¢ = _____
_____ x 10¢ = _____
_____ x 25¢ = _____
_____ x 50¢ = _____
_____ x $1 = _____

¢ Coin SUBTOTAL: _____

CURRENCY:

_____ x $ 1 = _____
_____ x $ 5 = _____
_____ x $ 10 = _____
_____ x $ 20 = _____
_____ x $ 50 = _____
_____ x $100 = _____

$ Cash SUBTOTAL: _____

$ **CASH TOTAL**: _____

CHECKS:

#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____
#_____	$ _____	#_____	$ _____

CHECKS TOTAL: _____

TOTAL DEPOSIT (CASH/CHECKS): $_____

Submitted By: _____ Verified By*: _____

*(All cash deposit amounts must be verified by 2 PTA members)

Financial Secretary Use
Amount Received: _____ Date Received: _____
Signature: _____

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